**Introduction**

For the third year in a row, The Arc is proud to have been selected by AmeriCorps, the federal agency that leads the *September 11th Day of Service and Remembrance* project, to assist non-profits across the country to plan and execute volunteer projects that unite Americans in service for the September 11th Day of Service and Remembrance. AmeriCorps is, the federal agency that leads the *September 11th Day of Service and Remembrance* project, to help plan and execute volunteer projects that unite Americans in service for the September 11th Day of Service and Remembrance and throughout the year.

The Arc will work with selected applicants to accomplish the following goals:

* Partner with emergency-preparedness groups or organizations and/or local first responders (e.g., Fire, EMS, Volunteers in Police Service) to increase community safety, preparedness, and resilience in case of a disaster. Emergency preparedness activities may be in response to natural disasters (such as hurricanes, flooding, tornados, etc.) or man-made (i.e. fires, active shooter situations, etc.).
* Partner with a local service club or organization to recruit volunteers with and without disabilities from diverse racial and ethnic backgrounds.
* Engage volunteers to serve a specified number of service hours, as indicated in the table below.
* Secure commitments from volunteers and partners to engage in future service activities, as indicated in the table below.
* Plan and implement a Keynote event on the September 11th Day of Service and Remembrance (September 11, 2023) that reflects on the events of the September 11, 2001 tragedy and honors the lives that were lost.
* Provide emergency preparedness volunteer service opportunities throughout the grant term that continue till the end of the grant period (September 30, 2023). Volunteer activities should start no later than May 2023.

The Arc will award competitive grants of $5,000, $10,000 or $15,000 to selected community organizations that commit to these activities.

|  |  |  |  |
| --- | --- | --- | --- |
| Outcome | $5,000 grant | $10,000 grant | $15,000 grant |
| # of volunteers | 20 | 40 | 60 |
| # of service hours | 200 | 400 | 600 |
| # of volunteers trained and committed to future service | 12 | 24 | 36 |

**Applications must be *submitted* by end of day on Friday, December 23, 2022.**

Applicants can submit this RFP and [Budget Template](https://thearc.org/wp-content/uploads/2022/11/Budget-Template-2023.xlsx) to: Kerry Mauger at [mauger@thearc.org](mailto:mauger@thearc.org). (Please submit applications in Word and Excel format, not PDF)

**More about the September 11th Day of Service and Remembrance**

September 11th has been designated as Patriot Day and a National Day of Service and Remembrance. This day serves as a tribute to the individuals lost and injured in the Sept 11th attacks, as well as to the first responders who have risen in service to defend freedom. On this day Americans across the country are called to volunteer in their local communities, rekindling the spirit of togetherness and compassion that arose in the immediate aftermath of the 9/11 tragedy.

**What is the September 11th Day of Service?**

Beginning in 2002, family members who lost loved ones in the 9/11 attacks implemented annual tributes to honor their loved ones and those who volunteered to serve our country in the wake of the 9/11 tragedy.

In addition to tributes and commemorations, they established a national tradition that encouraged citizens in our country to volunteer in service and help their neighbors in need, ultimately creating a lasting legacy that honored their loved ones.

The leadership and efforts of these family members resulted in the legislative establishment of the September 11th National Day of Service and Remembrance in April of 2009. AmeriCorps was charged with supporting this effort across the county.

**Why Serve on 9/11 Day of Service?**

Every community has needs, large and small. September 11th and the surrounding days are opportunities to demonstrate your patriotism and make a commitment to address them by volunteering in honor of 9/11 and throughout the year. Joining with others to come together and help your community represents a shared belief that by neighbor helping neighbor, we can make our country stronger and better for decades to come.

**Why The Arc?**

As the largest and oldest advocacy organization for people with intellectual and developmental disabilities and their families, The Arc recognizes that people with intellectual and developmental disabilities (IDD) are eager to use their many skills and talents to serve their neighbors and local communities. Volunteering alongside people with disabilities on the September 11th Day of Service and Remembrance provides a powerful demonstration of the value of inclusive communities, all the while improving the lives of their neighbors through service.

The Arc is proud to be a part of the September 11th Day of Service and Remembrance and to support community organizations to develop volunteer projects that include volunteers with and without disabilities to serve people in need.

In 2023, AmeriCorps will invest $178,299 to support The Arc’s September 11th Day of Service and Remembrance project.

**September 11th Day of Service and Remembrance Project Application**

Any nonprofit organization interested in organizing volunteer service projects should use the application below to describe the need for emergency preparedness in your service area and how you will develop your volunteering program. To promote inclusive volunteering, you should be prepared to demonstrate your organization’s capacity to recruit and manage volunteers with disabilities as well as partner with a non-disability volunteer organization and emergency-preparedness groups and/or local first responder organizations to develop these projects.

As part of The Arc’s commitment to diversity and inclusion in all program efforts, organizations must also demonstrate how their program will be reflective of and accessible to diverse populations in their service area.

**Organization Profile:**

**Organization Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Organization’s DUNS Number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone Number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**E-Mail:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**How did you first hear about this grant?**

Previous grantee

Email from The Arc

Facebook

Twitter

Friend or colleague

Internet search (Google, Yahoo, etc.)

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Check the box if your organization is a chapter of The Arc.**

***Note:*** *This RFP is open to all organizations, regardless of affiliation to The Arc, and this question is not part of the scoring criteria.*

**Check the box if you have previously received an award from The Arc for an MLK or 9/11 Day of Service**

**Check this box to indicate your organization is a nonprofit organization and attach proof of status**

**Need for Emergency-Preparedness Assistance**

1. **What areas will be served by this project? List cities/counties within your state. *(limit 100 words)*.**
2. **Describe the need in your service area relating to emergency-preparedness. If the need in your area stems from a natural or other disaster, demonstrate evidence of the need for emergency-preparedness. *(limit 150 words).***
3. **Describe the September 11th keynote event that you will implement and how it will meet the need for emergency-preparedness in your community. Projects should aim to help individuals/ communities prepare, respond, recover or mitigate disasters and increase community resiliency, as well as** **honor those lost in the 9/11 tragedy. What are the tangible outcomes of your keynote event? *(limit 300 words)*.**
4. **In addition to the September 11th keynote event organizations are to hold additional volunteer opportunities earlier in the grant period for individuals to help support/prepare their communities for emergencies (starting no later than May). Describe the volunteer events you will hold leading up the September 11th Day of Service. What are the tangible outcomes of your volunteer events? (limit 300 words)**

**Organizational Experience Serving Diverse Volunteers of All Abilities**

**5. Describe your organization’s experience with and capacity to develop volunteer programs that include people with and without disabilities and include people from diverse racial and ethnic backgrounds *(limit 200 words)*.**

**6. Identify the non-disability volunteer service organization or group you will work with to recruit and manage volunteers. Discuss how they will seek to engage and support all volunteers on the program. Attach a letter of support from this organization *(limit 200 words)*.**

**7. Identify the** **emergency-preparedness group(s) and/or local first responders that you will work with to help prepare your community in case of a disaster. Indicate how they’ve been successful at providing emergency-preparedness training or assistance in your communities. Attach a letter of support from this organization *(limit 200 words)*.**

**Volunteer Recruitment/Management Plan**

**8. Describe the strategies and list the steps you will use to recruit and manage all volunteers. Be sure to include the dates to complete each step for recruiting and managing volunteers. Also, be sure to include any supports or accommodations you will offer so that all volunteers are supported and able to participate. *(limit 200 words)*.**

**9. This project requires organizations to hold a mandatory 1-hour kick-off meeting for volunteers prior to their work on the** **September 11th Day of Service and Remembrance keynote event.** **This meeting should provide an overview of volunteer activities as well as a way to reflect on the tragic events of September 11, 2001, and should** [**incorporate resources and materials developed by AmeriCorps**](https://www.nationalservice.gov/serve/september-11th-national-day-service-and-remembrance/911-day)**. Below, briefly provide an outline for your anticipated agenda for this meeting and which resources you plan to use to train your volunteers *(limit 200 words)*.**

**10. This project requires organizations to plan and encourage volunteers to remain engaged in service throughout the grant year and facilitate connections to future service opportunities. Below, briefly describe how you will engage volunteers on this project throughout the grant year and after it concludes *(limit 300 words).***

**11. In-person volunteer events are currently being held. If COVID restrictions are still present in your area during the project time, how would you plan to shift project work to ensure volunteers feel safe while volunteering in-person at your event? *(limit 300 words)*.**

**Budget Plan**

**12. Please check the box below that indicates what funding level you would like to be considered for. You can check more than one box.**

**$5,000**

**$10,000**

**$15,000**

**If more funding becomes available, we are interested in higher levels of funding.**

**13. Submit [the attached budget plan](http://thearc.org/wp-content/uploads/2020/10/Budget-Plan.xlsx) (in Excel format) to describe how you will spend the grant funding for this project.**

**Agreement to Terms and Conditions**

Please review the information below. If selected, you will be asked to agree to these obligations upon grant acceptance.

Your organization will:

* Adhere to the terms and conditions required or organizations receiving this grant (see below)
* Receive training and correctly complete [required criminal background checks](http://www.nationalservice.gov/resources/criminal-history-check) on staff as mandated by AmeriCorps and The Arc prior to beginning service
* Submit program and financial reports as scheduled for the 9/11 Day of Service mid-year report and final report (dates will be made available, if awarded)
* Share print-quality photos and stories, and report information about the project with AmeriCorps, The Arc and the public
* Update The Arc via phone/email communications as coordinated by The Arc

[**General Terms and Conditions**](https://americorps.gov/sites/default/files/document/FY2022-General-Terms-Conditions-508-20211119.pdf)

[**9/11 Day of Service Specific Terms and Conditions**](https://www.americorps.gov/sites/default/files/document/FY%202022%20Days%20of%20Service%20Program-Specific%20Terms%20and%20Conditions_FINAL.pdf)

***Thank you for your application and for your commitment to community service.***

***We look forward to reviewing your application!***