**Introduction**

Building Community Resilience through Inclusive Disaster Preparedness is a program that aims to create virtual volunteer opportunities which employees from our funder and individuals from the community can come together to participate in throughout the year (ending December 31, 2021). The program focuses on the importance of emergency preparedness and helping communities be better prepared in case of a disaster. Grantees are tasked with creating virtual volunteer opportunities that anyone can participate in that help foster inclusion, build resilience within communities and individuals, and ensure that people with disabilities are included in all aspects of emergency preparedness planning from the beginning. A signature virtual volunteering event should be implemented on September 11th that honors those first responders that lost their life during the 9/11 attacks. Virtual volunteering activities can include creating masks at home, educational prepare-a-thons, creating emergency plans/documents to be distributed, training, and much more. Grantees will work closely with The Arc and our funder to include volunteering activities on the funders volunteering platform, so that any of their over 100,000 employees can participate and learn more about people with disabilities.

Applicants will:

* Create virtual volunteer opportunities for individuals to participate in throughout the year (ending December 31, 2021) that focus on emergency preparedness.
* Create a training resource that volunteers review prior to serving that includes importance of including people with disabilities in emergency plans and how people with disabilities are able to serve and give back to their community (ex: recorded webinar volunteers watch, a document they must read, etc.).
* Include a signature virtual volunteering event on the September 11th Day of Service and Remembrance (September 11, 2021) that honors first responders/volunteers and helps build community resilience.
* Partner with emergency preparedness groups or organizations and/or local first responders (e.g. fire, EMS, volunteers in police service) to increase community safety, preparedness, and resilience in case of a disaster.
* Partner with a local volunteer group/organization(s) to recruit volunteers from your community to participate in virtual activities.
* Work with The Arc and our funder to recruit their employees to also participate in virtual activities.
* Engage with and encourage all volunteers to serve a specified number of service hours.

**Who is The Arc?**

The Arc is the largest and oldest advocacy organization for people with intellectual and developmental disabilities (IDD) and their families. The Arc knows that people with IDD have a lot to offer their community, and many do so by giving back in a variety of ways. The Arc is proud to be a part of the Building Community Resilience program and to support organizations to develop inclusive virtual volunteer projects to help communities and individuals be better prepared in case of disaster.

The Arc will award competitive grants of $5,000 - $20,000 to selected community organizations that commit to these activities.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Outcome | $5,000 grant | $10,000 grant | $15,000  grant | $20,000 grant |
| # of individuals served through project | 50 | 100 | 150 | 200 |
| # of volunteers from  funder organization | 20 | 40 | 60 | 80 |
| # of service hours from funder organization  volunteers | 100 | 200 | 300 | 400 |
| # of volunteers from the community | 20 | 40 | 60 | 80 |
| # of volunteers from community committed to future service | 12 | 24 | 36 | 48 |

**Applications must be *submitted* by Friday, March 19, 2021.**

Applicants can submit this RFP and budget by email to Kerry Mauger at [mauger@thearc.org](mailto:mauger@thearc.org).

**Building Community Resilience through Inclusive Disaster Preparedness  
 Project Application**

In the application below, any organization interested in organizing a virtual volunteer service project should describe the need for emergency preparedness and how they will develop their program. To promote inclusive volunteering, organizations are asked to prove their capacity to recruit and manage volunteers with/without disabilities and to work with a non-disability volunteer organization and emergency preparedness group/local first responders to develop these projects.

As part of The Arc’s commitment to diversity and inclusion in all program efforts, organizations must also demonstrate how their program will be reflective of and accessible to diverse populations.

**To complete an application, please submit the following three pages in Word format and include a budget in Excel by end of day on March 19th. Applications should be sent to Kerry Mauger at** [**mauger@thearc.org**](mailto:mauger@thearc.org)**.**

**Organization Profile:**

**Organization Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact First and Last Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone Number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**E-Mail:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Check the box if your organization is a chapter of The Arc.***Note: This RFP is open to all organizations, regardless of affiliation to The Arc, and this question is not   
 part of the scoring criteria.*

**Check this box if your organization is a nonprofit organization.**

**Budget Plan**

**Please check the box below that indicates what funding level you would like to be considered for. You can check more than one box.**

**$5,000**

**$10,000**

**$15,000**

**$20,000**

**Submit a brief budget plan to describe how you will spend the grant funding.** [**The budget template is located here**](http://thearc.org/wp-content/uploads/2021/02/The-Arc-Community-Resilience-Volunteer-RFP-Budget-Template.xlsx)**. Please submit budgets in Excel format.**

**Emergency-Preparedness and Assistance: Program Plans**

1. **Describe the need relating to emergency preparedness that your project will address. If the need stems from a natural or other disaster, demonstrate evidence of the need for emergency preparedness in that area. *(limit 150 words)***
2. **Describe the volunteering activities you plan to implement throughout the year. Projects should be virtual and aim to help individuals/communities prepare for, respond to, recover from, or mitigate the effects of disasters and increase individual/community resiliency.** **Also include plans for your signature September 11th activity. *(limit 500 words)***
3. **Volunteers are tasked with completing a mandatory training prior to participating in your volunteering** **activities. This training should provide an overview of volunteer activities as well as the importance of ensuring that people of all abilities are included in emergency planning and their community (ex: recorded webinar, document to read, etc.). Below, briefly provide an outline of your delivery method for this training and how you will confirm all volunteers receive training prior to service. *(limit 200 words)***

**Organizational Experience Serving Diverse Volunteers of All Abilities**

1. **Describe your organization’s experience with and capacity to develop volunteer programs that include people with and without disabilities and from diverse racial/ethnic backgrounds. *(limit 300 words)***
2. **Identify the volunteer service organization or group you will work with to recruit volunteers from the community to participate. *(limit 200 words)***
3. **Identify any** **emergency-preparedness group(s) and/or local first responders that you will work with to help prepare communities in case of a disaster and develop volunteer activities. Indicate how they’ve been successful at providing emergency preparedness training or assistance in the past. *(limit 200 words)***

**Volunteer Recruitment/Management Plan**

1. **Describe the strategies and action steps you will use to recruit and manage virtual volunteers. Be sure to include any supports or accommodations you will offer so that volunteers of all abilities are supported and able to participate. *(limit 200 words)***

**Funder Recognition Plan**

1. **This project is funded through a corporate foundation. Please outline approaches you will use to recognize the funder’s support for this project. Include plans for social media, publications, press releases, marketing materials, etc. *(limit 200 words)***

**Agreement to Terms and Conditions**

Please review the information below. If selected, you will be asked to agree to these obligations upon grant acceptance.

Your organization will:

* Adhere to the terms and conditions required of organizations receiving this grant
* Submit program and financial reports as scheduled/outlined
* Share any print-quality photos and stories and recognize funder’s support and partnership with The Arc and the public
* Update The Arc via phone/email communications as coordinated by The Arc

***Thank you for your application and for your commitment to community service.***

***We look forward to reviewing your application!***